



OFFICE OF THE PRINCIPAL
GANDHI INSTITUTE OF EXCELLENT TECHNOCRATS
SANTI NIKETAN, GHANGAPATANA, BHUBANESWAR, 752054.

Ref. No.:

Date:

OFFICE ORDER
Media Cell
Academic Year 2022-23

Objectives: Grooming sportsmanship attitude in every individual student and To promote and arrange extracurricular activities to bring out the talent of students in variety of sports.

Sl. No.	Name	Position
1	Dr. Subhrajit Pradhan (Principal Gandhi Institute of Excellent Technocrats)	Chairperson
2	Prof.Amit Jain Biswal (Assistant Professor MECH, Gandhi Institute of Excellent Technocrats)	Convenor
3	Prof.BTM Nayak (Assistant Professor EE Gandhi Institute of Excellent Technocrats)	Co-Convenor
4	Prof.Sharmili Routray (Assistant Professor Civil Gandhi Institute of Excellent Technocrats)	Member
5	Prof.Rajanikant Sahoo (Assistant Professor CSE, Gandhi Institute of Excellent Technocrats)	Member
6	Prof.Manish Kumar Babu (Assistant Professor EEE, Gandhi Institute of Excellent Technocrats)	Member
7	Prof.Biswaranjan Behera (Assistant Professor ECE, Gandhi Institute of Excellent Technocrats)	Member
8	Prof.Dipika polai(Assistant Professor CIVIL, Gandhi Institute of Excellent Technocrats)	Member
9	Prof.Saumitri Biswas(Assistant Professor BSH, Gandhi Institute of Excellent Technocrats)	Member

Roles & Responsibilities:

- Keeping stock of previous and current years' sports goods.
- Ordering sports goods as per the requirement.
- Arranging the venues for sports events.
- Obtaining permission to hold sports events.
- To recommend students for permission to participate in the intra-or inter- college events.
- To recommend sanction for Entry/Registration Fees to participate in various sports events.
- To recommend attendance to students who have taken part in sports events.
- Sort out any issues taking place during matches (team selections, objections, quarrels etc).
- Maintaining discipline in all events happening in and outside the college.
- Holding sports events for staff members.
- Maintaining records of sports events attended by students outside the college, within the University and outside.
- Participation in sports events outside the College/University shall be allowed only till the end of IRIS celebration.
- The schedule of events for the whole academic year shall be finalised well in advance in consultation with the Students' Sports Committee.
- On working days, sports and games are to be held from 4pm to 7pm. On non-working days, permission from the Director is necessary.

Principal
Gandhi Institute of Excellent Technocrats
Ghangapatna, Bhubaneswar

Memo No _____/GIET-Ghangapatna/

Date:-

Copy to:

1. Hon'ble Vice-Chairman for favour of information.
2. Dean Academics/Dean Student Affairs/ Dean R&D/A.O.(Academics)/Director T&P/ All HODs/
/Asst.Manager-HR/A.O.(Admin)/T&P Cell/ Library/Exam.Section/Staff Circular.
3. Person Concern for the information/personal file for record.

Principal
Gandhi Institute of Excellent Technocrats
Ghangapatna, Bhubaneswar